



## PUBLONS

### COMO CREAR OU COMPLETAR O PERFIL E A AFILIACIÓN

Acceda a Publons e despois prema en **Settings>Profile**

The screenshot displays the Publons user interface. On the left is a navigation menu with the following items: Me, Dashboard summary (with sub-items: Public profile, Export verified record), My records (with sub-items: Publications, Peer reviews, Editor records, Awards), Activity (with sub-items: Notifications, Pending records), and Community (with sub-items: Refer colleagues, Scored publications, Followed publications, Endorsements). The 'Settings' option is highlighted with a red box, and a red arrow points to the 'Profile' option below it. The main content area features a blue banner with a gear icon and the text: 'Tip: Show more of your research impact. Add your publications with any of our import tools and we'll source the Web of Science counts so you can demonstrate your publication impact alongside your peer reviews.' Below this is a white button labeled 'IMPORT YOUR PUBLICATIONS'. Underneath are three white boxes with icons and text: 'Track my citations' (with a magnifying glass icon), 'Manage my reviews' (with a document icon), and 'See my profile' (with a person icon). At the bottom, there is a 'Recent notifications' section with two notification cards: one about peer review invitations and another about peer review statistics. A link 'View all notifications' is located below the notifications.

En **“Profile details”** engada o seu nome completo, as variacións do nome (pode incluír todas as variantes de firma que utilizou) o país e outra información que considere.

Me  
Dashboard summary  
Public profile  
Export verified record

My records  
Publications  
Peer reviews  
Editor records  
Awards

Activity  
Notifications  
Pending records

Community  
Refer colleagues  
Scored publications  
Followed publications  
Endorsements

Settings  
Account settings  
**Profile**  
Affiliations

Profile photo  
UPLOAD NEW PHOTO  
Accepted file types are .png, .jpg, and .gif

Profile details

Full Name  
Bob Green

Please add any alternative publishing names in the box below to help us match you to your articles. Any additional names can be separated with semicolons: ";".

Alternative publishing names  
Green, R E;

Tell us a bit about yourself  
This is a fictitious profile, set up in order to demonstrate the platform.  
This is where I could enter lots of background information that I wish to share with the research community.

En **“Research fields”** indique os seus temas de investigación

Settings  
Account  
**Profile**  
Affiliations  
Email  
Permissions

Research fields

Select your fields of research here.

Research field

SENSOR BASED MEASUREMENT X SIGNAL PROCESSING X  
TELEMETRY X

Add each field separately. Existing fields will appear in a dropdown as you type present, add it by pressing enter.

Ao finalizar **garde os cambios**



## Afiliación institucional

Agora que xa ten o perfil completo o seguinte paso é **engadir a información** referente a súa **afiliación institucional** xa que é importante para a correcta identificación e recuperación da súa produción académica

Para iso prema na opción **Settings>Affiliations**.

The screenshot shows the user interface of the PubLons platform. On the left, there is a navigation menu with the following items: Community, Refer colleagues, Scored publications, Followed publications, Endorsements, **Settings** (highlighted with a red box), Account, Profile, **Affiliations** (highlighted with a red arrow), Email, and Permissions. The main content area is divided into three sections: 'Core Collection citation counts for your publications.', 'reviews to show your expertise.', and 'like to other people on Publons.'. Below these is a 'Recent notifications' section with two notification cards: 'Gain control over the peer review invitations you receive' and 'How many peer reviews do your colleagues write? What's their average word length? Find out by adding your institution to your profile.'. At the bottom of the notifications section is a link 'View all notifications'.


Indique en "**Instituton affiliations**" a súa institución académica principal, departamento, cargo e outras afiliacións anteriores e prema en "Save changes".

Institution affiliations  **afiliacións a institucións académicas e universitarias**

Universities and Academic Institutions you have been affiliated with.  
These are displayed on your profile and are used in Institution Leaderboard calculations.

INSTITUTION	DEPARTMENT	ROLE	URL	START	END		
Institution	Department	Role	URL	▼	Present ▼	<input checked="" type="radio"/>	

ADD ANOTHER


 Would you like to add **University of Vigo** as an institution affiliation? YES NO



En "**Other affiliations**" pode incluír afiliacións a sitios web persoais, redes sociais e académicas etc.

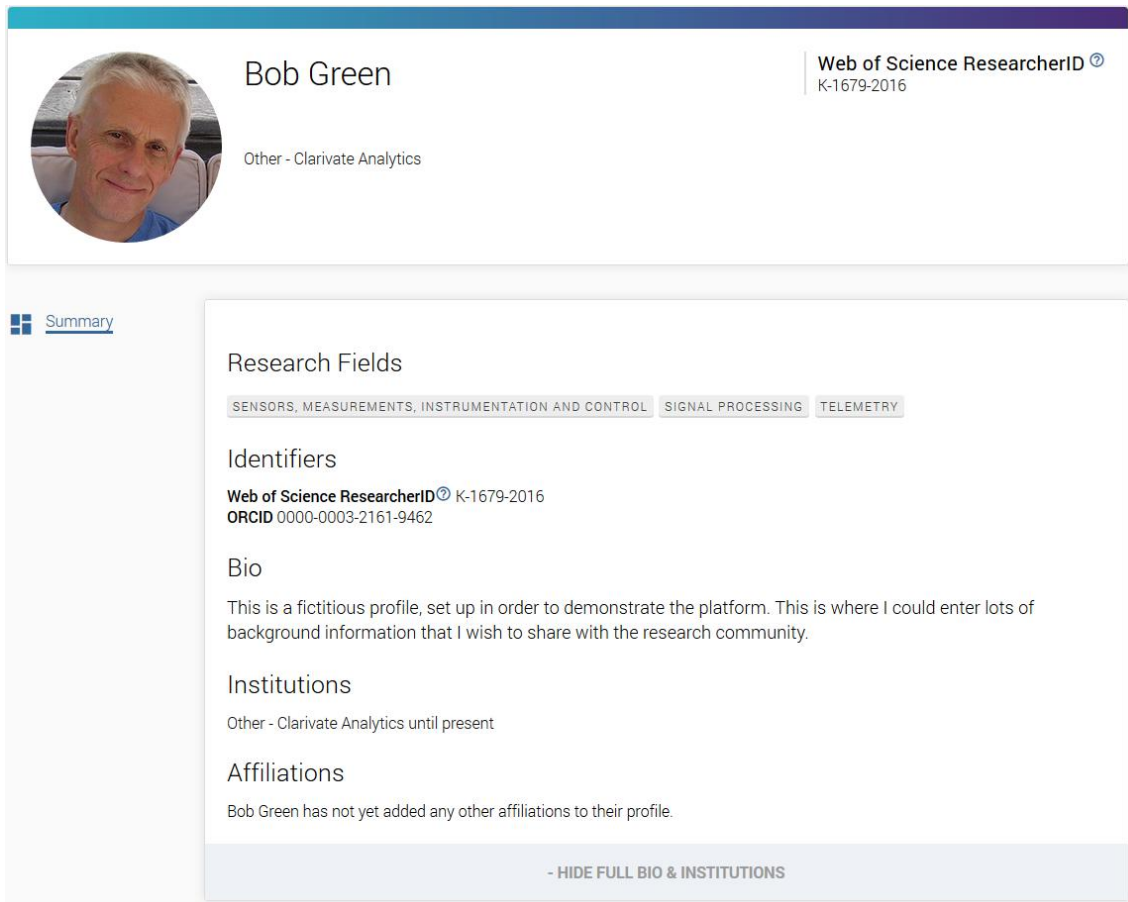
Other affiliations  **afiliacións a sitios web persoais (LinkedIn), redes sociais e académicas (Academia.eu, ResearchGate) etc**

Other sites and accounts you would like linked from your Publons profile eg. ResearchGate, LinkedIn

NAME	URL	
Name	URL	

ADD AFFILIATION

Despois de completar os datos, desde a opción "**See my profile**" (na pantalla de inicio) aparecerá o perfil tal e como se amosa a outros usuarios.



The screenshot shows a researcher profile for Bob Green. At the top left is a circular profile picture of a man with short grey hair. To the right of the picture is the name "Bob Green" and below it "Other - Clarivate Analytics". Further right is the "Web of Science ResearcherID" logo with the ID "K-1679-2016". Below the profile picture is a "Summary" tab. The main content area is titled "Research Fields" and lists three categories: "SENSORS, MEASUREMENTS, INSTRUMENTATION AND CONTROL", "SIGNAL PROCESSING", and "TELEMETRY". Below this is the "Identifiers" section, which lists "Web of Science ResearcherID" (K-1679-2016) and "ORCID" (0000-0003-2161-9462). The "Bio" section contains a placeholder text: "This is a fictitious profile, set up in order to demonstrate the platform. This is where I could enter lots of background information that I wish to share with the research community." The "Institutions" section lists "Other - Clarivate Analytics until present". The "Affiliations" section states "Bob Green has not yet added any other affiliations to their profile." At the bottom of the profile area is a button that says "- HIDE FULL BIO & INSTITUTIONS".